Welcome. My name is Dr. Adam Shoemaker, and I am a human resources and business faculty member here at Saint Leo University, though I may not be your instructor for this section.

During this course, you will learn about people as strategic resources to an organization. Human resources are the “life’s blood” of the organization, especially since availability and capabilities have a high degree of influence on organizational effectiveness. In this course, we will explore the use of application forms, interviews, pre-employment testing, drug screening during and medical examination for use during recruitment. We will investigate ways to attract, assess, acquire, and ultimately retain personnel; those valuable people within the organization. In addition, we will explore a variety of technological options currently being used by human resource departments worldwide to aid in the strategic staffing process.

This course is designed to encourage written discussions between you, your classmates, and your instructor. Please be sure to log in on a regular basis as the content provides the framework for your learning as well as the structure for your success. Be sure to review the syllabus and the course expectations. Don’t forget the Saint Leo core values of integrity, respect, and community as you examine the issues we cover. I am sure you will find this course to be enjoyable and thought-provoking.

Once again, welcome to this practical and fast-paced course. It’s packed with useful information and I wish you good learning and great success!