Master of Science in Criminal Justice Graduate Program
Student Orientation
Welcome To the Saint Leo University Community

Now Showing
Saint Leo University’s
“Bold Initiatives”
What Will Be Expected Academically From the Graduate Student

- The highest standards of academic excellence.
- A strong commitment to achieving academic success.
- Self-discipline in completing all assignments according to the professors’ timelines.
- Produce original, scholarly, and graduate level work.
- To have an understanding and mastery of academic writing formats.
- Complete extensive writing requirements in each course.
- Use of research resources provided by the University.
Your Degree, Your Way

Understanding the need to manage your own educational experience, Saint Leo University’s Graduate Studies in Criminal Justice provides you a choice in determining your journey:

- Summer Institute
- Video Conferencing
- On-Line Distance Learning
- Off Site Cohorts
- Institute for Excellence in Criminal Justice Administration
- College Learning at Sea Program (CLaSP)
- Officers’ Command School (Law Enforcement Personnel Only)
On-Line Distance Learning Classes

Classes are taken on-line via computer

Students will utilize the virtual classroom of Blackboard 9 to complete the course
On-Line Distance Learning Classes
Are they right for you?

- Are you unable to attend regular classes due to professional or personal commitments?
- Do you have strong computer skills?
- Are you self-initiating, motivated, and directed?
- Do you have the time to complete all coursework over an eight week period?

YOU MUST ANSWER YES TO ALL FOUR
Specialized Classes

- Off Site Cohort
- Institute for Excellence in Criminal Justice Administration
- College Learning at Sea Program: CLaSP (which consists of a 7 to 10 day SEAmeister)
- Officers’ Command School (Law Enforcement Personnel only)

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Is your Academic Advisor
Course Curriculum

The Master of Science in Criminal Justice program consists of 36 graduate credit hours;

• 12 hours consisting of four core courses,
• 18 hours consisting of six elective courses, and
• 6 hour Capstone Applied Project.
Course Curriculum
Core Class Requirements

All students must take all of the following 3 credit hour courses:

- CRJ 530 Ethical Issues in Criminal Justice
- CRJ 550 Legal Issues in Criminal Justice Administration
- CRJ 560 Public Policy Making in Criminal Justice
- CRJ 565 Leadership Applications in Criminal Justice
Course Curriculum

Elective Courses

All students must take six of the following 3 credit hour courses from the categories of General Course of Studies or Focus Courses:

- CRJ 501 Terrorism in Israel
- CRJ 502 Hostage Negotiations Phase I & II
- CRJ 503 Preventing Terrorist Attacks
- CRJ 520 Contemporary Issues in Community Corrections
- CRJ 521 Offender Treatment Methodology
- CRJ 525 Criminal Justice Policy Research and Evaluation
- CRJ 526 Research Methods in Criminal Justice
- CRJ 527 Research Methods in Criminal Justice II
- CRJ 535 Management of Human Resources
- CRJ 540 Planning and Financial Management
- CRJ 545 Introduction to Forensic Science
- CRJ 546 Advanced Forensic Science
- CRJ 547 Forensic and Medicolegal Death Investigation
- CRJ 548 Crime Scene Investigation and Management
- CRJ 551 Legal Issues in Criminal Justice Agencies II
- CRJ 555 Information Resource Management
- CRJ 570 Future Studies in Criminal Justice
- CRJ 575 Contemporary Issues in Criminal Justice Adm.
- CRJ 581 Terrorism and its Impact on Homeland Security
- CRJ 582 Management of Critical Incident Operations
- CRJ 583 Risk Identification and Assessment
- CRJ 584 Psychological Aspects of Critical Incidents
- CRJ 500 Special Topics: Various Courses
In order to receive the Concentration in Critical Incident Management, a student must successfully complete all four critical incident management courses. In addition, imbedded within each concentration course are the Federal Emergency Management Agency (FEMA) Professional Development courses. At the completion of the Concentration students will have also received five professional development certificates from FEMA.

CRJ 581  Impact of Terrorism on Homeland Security
CRJ 582  Management of Critical Incident Operations
CRJ 583  Risk Identification and Assessment
CRJ 584  Psychological Aspects of Critical Incidents
Course Curriculum
Applied Project

All students will be required to complete CRJ 590 Applied Project in Criminal Justice Administration.

This 6 credit hour course is conducted during the student’s final, 15 week semester via toll-free conference calls, culminating in a capstone project related to criminal justice administration.

This course is offered during each Spring, Summer, and Fall semester.

See Meet the Director on your Blackboard 9
mySaintLeo Portal

- Register for courses in eLion
- University eMail Access
- Cannon Memorial Library (Cybrary) Resources
- Virtual Classroom (On-Line Distance Learning Students)
- Read news & announcements
- Maintain a personal calendar & contacts
- Participate in community forums, chat rooms & message boards
Accessing your My.SaintLeo.edu account for the first time...

Go to https://my.saintleo.edu/portal/main.html via any internet connection.

Usernames are typically your first name, a period, followed by your last name and is the same as prefix of your Saint Leo email address. (example: john.doe@saintleo.edu)

Your default password is your initials followed by the last four digits of your social security number (example: jd1234). You will be required to reset your password once you've successfully logged in.

For additional, online assistance with the MySaintLeo Portal, go to: https://my.saintleo.edu/portal/help/index.html
mySaintLeo Portal
eLion

- Search and register for classes
- Check course grades
- Request an official transcript
- Obtain a copy of your program evaluation
- Review class schedules
- Check on financial aid by academic year
- Secure, online payment of tuition expenses
mySaintLeo Portal
eLion

Click on the E-Lion tab.
All Saint Leo University students are assigned a university email address that can be accessed via Webmail.

Email addresses consist of the user’s first name, a period, and last name, for example; robert.diemer@email.saintleo.edu

It is the student’s responsibility to check their university email account for important correspondence from faculty and administrative staff.
Click on the Webmail tab.
Provides a variety of student resources such as access to academic databases, research journals, eBooks, the library catalog, and research and writing assistance.
mySaintLeo Portal
Cannon Memorial Library

Click on the library tab.
Quick links to library resources, services, research guides, and help links.
**mySaintLeo Portal**

**Westlaw**

*Westlaw* is a database service that allows the student to research state and federal case law as well as law journals.

*Westlaw* can be accessed from the mySaintLeo portal on the Cannon Memorial Library page or for a direct link. You will be required to login using your mySaintLeo Portal username and password.
Writing Formats

APA Style

American Psychological Association (APA) is the most commonly used writing format in the social sciences.

Writing in APA style provides consistency and allows for greater simplicity in citing resources used by the student.

All graduate level Criminal Justice courses will require the use of the APA writing format.
Writing Formats

APA Resources

- *The Owl at Purdue* APA Formatting Guide Website
- Software programs such as APA Perrla 5, StyleEase, FormatEase, ScholarWord, and easypaper.

For assistance with citation formatting, try using the Landmark Project’s interactive website, Citation Machine.
Turnitin.com is a website that is designed to assess written documents for possible plagiarism.

The site may be used as a central location for the student to obtain assignment due dates, to submit completed work, and obtain assignment grades.

All graduate students will be required to become proficient in the use of the site.

Minimum Requirements – a computer with Internet access (either dial-up, broadband, or DSL)
How to Use Turnitin.com

Make sure you review the tutorials for turnitin.com

How to Use Turnitin

Understanding the Originality Report
For Additional Assistance

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