MGT 331 – HR Research Paper and Proposal Directions and Rubric

HR Paper Proposal

The following items should be included in your paper proposal:
1. 1-2 paragraphs detailing your topic of interest for your research.
2. Cite at least 1 professional, peer-reviewed journal to support research.
3. Possible topics include: Diversity in the workplace, workplace violence, 360-degree assessments, and relevant current HR topics.

Be sure to get approval from your instructor before proceeding.

Submit your Paper Proposal to the Assignment box no later than Sunday 11:59 PM EST/EDT of Module 2. (The Assignment may be linked to Turnitin.)

HR Research Paper Format

The following items should be included in your Final Paper:
1. Cover page with project description, your name, date, class name, and professor's name.
2. Table of contents with outline of research paper’s contents.
3. Abstract not required for short paper
4. Written content - five pages in length not including cover page or reference page.
5. References and document in APA format
6. Use of 12-point Arial, Courier, or Times New Roman font
7. Use of double line spacing in your document
8. Inclusion of the areas of analysis discussed in the next section.

Description for Human Resources Research Paper

1. Select a concise, narrow, and well-defined topic that can be covered in five pages.
2. You may choose from any one of the hundreds of topics listed in your textbook, but the topic must be narrow and concise enough to cover in five pages.
3. Your research paper must be divided into logical headings and the layout should adhere to the following suggestions:
   a. Title Page – case name, course name, your name, date, and professor's name.
   b. Introduction and/or background (use one and/or both in separate headings).
   c. Current situation, statement of problem, issues addressed (use one and/or both in separate headings).
   d. Analysis of issues, addressing the problems, answering the questions (use one and/or both in separate headings).
   e. Conclusions and/or recommendations (use one and/or both in separate headings).
   f. APA format used for complete document.
4. Your research paper must make sound conclusions and/or recommendations based on your research findings about the topic. Make sure your conclusions or recommendations present something unique or profound in nature and are not a rehash of information in the textbook.
5. Your research paper must include significant reference to Saint Leo’s core value of respect, which is defined as: “Animated in the spirit of Jesus Christ, we value all individuals' unique talents, respect their dignity, and strive to foster their commitment to excellence in our work. Our community’s strength depends on the unity and diversity of our people, on the free exchange of ideas, and on learning, living, and working harmoniously.”
The Human Resources Research Paper will be submitted **no later than Sunday 11:59 PM EST/EDT of Module 7.**

<table>
<thead>
<tr>
<th>Points</th>
<th>10-8</th>
<th>7-5</th>
<th>4-2</th>
<th>1-0</th>
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</thead>
<tbody>
<tr>
<td><strong>Support of topic</strong></td>
<td>HR topic researched is fully developed with 5 full pages of content and 2 peer-reviewed references.</td>
<td>HR topic researched is fully developed with 4 full pages of content and 1 peer-reviewed reference.</td>
<td>HR topic researched is fully developed with 3 full pages of content and 1 peer-reviewed reference.</td>
<td>HR topic researched is fully developed with 2 full pages of content and 1 peer-reviewed reference.</td>
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<tr>
<td><strong>Quality of information</strong></td>
<td>Information clearly relates to the main topic. It includes several supporting details and/or examples.</td>
<td>Information clearly relates to the main topic. It provides 1-2 supporting details and/or examples.</td>
<td>Information clearly relates to the main topic. No details and/or examples are given.</td>
<td>Information has little or nothing to do with the main topic.</td>
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<tr>
<td><strong>Organization</strong></td>
<td>Information is very organized with well-constructed paragraphs and subheadings.</td>
<td>Information is organized with well-constructed paragraphs.</td>
<td>Information is organized, but paragraphs are not well-constructed.</td>
<td>The information appears to be disorganized.</td>
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<td><strong>Sources</strong></td>
<td>All sources (information and graphics) are accurately documented in the desired format.</td>
<td>All sources (information and graphics) are accurately documented, but a few are not in the desired format.</td>
<td>All sources (information and graphics) are not accurately documented or formatted.</td>
<td>Some sources are not accurately documented.</td>
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<td><strong>Mechanics</strong></td>
<td>No grammatical, spelling, or punctuation errors.</td>
<td>Almost no grammatical, spelling, or punctuation errors.</td>
<td>A few grammatical, spelling, or punctuation errors.</td>
<td>Many grammatical, spelling, or punctuation errors.</td>
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